



In-State Contract Vehicle Rental Rates (State Motor Pool Rental Contract for Business Travel)

FY 2010 - 2011

July 1, 2010 - June 30, 2011

Enterprise should be used for all **in-state** vehicle rentals.

Corporate Discount #	NA1403
Website	www.enterprise.com
Reservations Phone #	1-800-736-8222

Base Rental Charges

Vehicle Class	Daily	Weekly	Monthly
Compact	32	176	640
Mid-size/Intermediate	34	187	680
Standard	36	198	720
Full	38	209	760
Premium	46	253	920
Mini-van	54	297	1,080
Medium SUV	55	303	1,100
Large SUV	90	495	1,800
Large Truck	51	281	1,020
Cargo Van/Truck	51	281	1,020
Van - 15 Passenger	90	495	1,800
Hybrid Standard	48	264	960

Rental Location Surcharges

Airport	Daily Consolidated Facility Charge	Airport Access Fee
New Orleans	\$6.20	11.11%
Baton Rouge	\$3.75	11.11%
Lafayette	N/A	11.11%
Lake Charles	\$3.00	11.11%
Shreveport	N/A	12.00%

General Vehicle Rental Notes:

- A valid driver's license and a major credit card (LaCarte preferred) are required.
- Surcharges may apply for certain cities and airports.
- Rates require that the vehicle be returned with a full tank of gas.
- Unlimited mileage on all rentals.
- Receipts are required to be reimbursed.
- Students shall not be authorized to drive University-owned or rental vehicles for use on official University business if the student is not an employee of the University.
- Unauthorized individuals should not be transported in University-owned or rental vehicles. Refer to PM-13 for exceptions to this policy.
- Employees should not make vehicle rental reservations at airport locations.
- See "**Out-of-State Contract Vehicle Rental Rates**" for out-of-state vehicle rentals.

Base Rental Charges Notes:

- Rates include CDW/Damage Waiver & Liability Coverage Insurance.
- Weekly rates are calculated at 5.5 times the Daily rate.
- Monthly rates will be calculated at 20 times the Daily rate.
- ½ day rates of 4 hours or less are available at 75% of the Daily rate.
- No hourly or ½ day charges shall ever exceed the Daily rate.
- Base Rental Charges apply to Enterprise locations in Louisiana.

Enterprise Notes:

- Pick-up, free of charge, from a business or home with advance notice.
- Free upgrade if allowed/needed size vehicle is unavailable.
- No charges for additional drivers.
- 24/7 Roadside Services.
- Rates include unlimited mileage for all rentals based out of Louisiana.
- In the event a traveler needs the vehicle before Enterprise's normal hours of operation, Enterprise will start the rental charges at 7:30 am the morning in which the rental is needed with pickup before the close of business the night prior.
- Overtime grace period of 59 minutes.
- Rate ¼ Daily rate – up to Daily rate for each hour over rental time in contract.
- No drop off charges for rentals in Louisiana that commence in Louisiana.
- Allowance of age 18 or older to drive rental vehicles, with valid driver's license, and age 25 or older to drive a 12 and 15 passenger van when meeting Enterprise's other normal renter qualifications. 18-20 year old renters will be limited to Intermediate size vehicles and below and be assessed a \$5/day surcharge.