

## Back Pay

Back Pay is earnings due an employee for a past pay period(s) resulting from a retroactive or late personnel action form that affects the employee's pay.

In most cases, payment for any back pay will be made on the first available supplemental payroll after the associated form(s) is received by the Payroll Office. Supplemental payrolls are processed each Thursday and payment is scheduled for the following Monday. If many retroactive or late forms are received in the Payroll Office at the same time, forms will be worked in the order in which they are received.