

Work Study

Students who have been awarded Work Study funds must actually work in order to earn those funds. Work Study is not a scholarship. In addition, the actual biweekly timesheet detailing the students work hours must accompany the ETA timesheet for Work Study students. Departments are responsible for monitoring the student's allocation and processing the necessary personnel form to remove the student from Work Study funding once the funds are exhausted. For amounts paid in excess of the Work Study allocation will be transferred to the employing department state account.